



NORTH MISSISSIPPI MEDICAL CENTER

Scholarship Instructional Procedures

- 1] Complete the North Mississippi Medical Center scholarship application.
- 2] Request that an official copy of your college transcript be sent by the registrar's office or deliver personally to the North Mississippi Medical Center, Employment Services Office.
- 3] Submit a copy of the letter of acceptance into your desired program of study at an accredited institution from either the department chairman or college registrar.
- 4] Submit a listing of five employment and/or educational references. Include names, complete addresses, and telephone numbers. A confidential rating form will be sent to these reference sources.
- 5] Following the notification by North Mississippi Medical Center System, participate in a scheduled interview with the Scholarship Committee.
- 6] If chosen as a recipient, sign a scholarship recipient agreement form.
(Example enclosed)
- 7] Submit grades at the end of each semester to the Employment Services Office. A minimum 2.5 GPA is required for undergraduate studies.
- 8] Visit the Employment Services office each semester to receive the check or submit a request to have the check mailed.
- 9] Submit a copy of the degree, along with the final semester's grades, for processing of the last payment check.
- 10] At the beginning of the final semester, contact the Employment Services Department at North Mississippi Medical Center at (662) 377-4179 to obtain an employment packet and/or visit www.nmhs.net/employment to complete an employment application.
- 11] The recipient agrees to continue full-time employment from the date of hire with the North Mississippi Medical Center System or reimburse NMMC as indicated on the Scholarship Recipient Agreement form.
- 12] The completed packet must be returned to the Employment Services Office by the following dates:
For August interviews: July 15
For October interviews: October 1
For December interviews: December 1



**NORTH MISSISSIPPI
MEDICAL CENTER**
Scholarship Application

Name _____

Street Address _____ E-mail _____

City _____ State _____ Zip _____

Home Phone _____ Work/Cell _____ SSN# _____

High School Attended _____ Graduation Year _____

Last Diploma/Degree Earned _____ Date _____

Institution Granting Diploma/Degree _____

Medical Career Desired _____

Institution Attending _____ Number of Years _____

Letter of Acceptance/Good Standing: Date _____ Overall GPA _____

Anticipated Completion Date _____

Specify any work experience in a hospital, clinic or medical facility _____

Name and Address of Present Employer

Name of (please circle) Parent or Spouse _____

Telephone _____

Street Address _____

City _____ State _____ Zip _____

*Attach letter of acceptance and official college transcripts documenting GPA.

Have you ever been employed with NMMC/NMHS or its affiliates? _____ Yes _____ No

List Five Employment and/or Educational References:

Name	E-mail or Street Address	City, State, Zip	Phone



**NORTH MISSISSIPPI
MEDICAL CENTER**

Scholarship Recipient Agreement

A scholarship has been offered by the North Mississippi Medical Center and stipulates adherence to the following conditions:

Maintain an overall 2.5 GPA as demonstrated on a transcript or grade slip submitted at the end of each semester to the Employment Services Department.

Continue good standing in the medical/clinical program at the accredited institution approved by the Scholarship Committee.

Request an application/packet for employment at NMMC by contacting the Employment Services Department at (662) 377-4179 and/or visiting www.nmhs.net/careers.php to complete an employment application at the beginning of the final semester of college. Application forms are desired in the first month of the final semester but required no later than the graduation date.

If employment is offered by NMMC, the recipient agrees to accept employment in the approved medical/clinical career following licensure or certification in the chosen profession. The recipient agrees to complete the necessary licensing examination in a timely manner.

The recipient agrees to continue employment from the date of hire with NMMC or reimburse NMMC as follows:

- Six months **full-time employment** for scholarship funds up to \$1000.
- One year **full-time employment** for scholarship funds from \$1,001 to \$2,800.
- Two years **full-time employment** for scholarship funds from \$2,801 to \$7,000.
- Three years **full-time employment** for scholarship funds from \$7,001 to \$10,000.
- Four years **full-time employment** for scholarship funds from \$10,001 to \$15,000.
- Five years **full-time employment** for scholarship funds from \$15,001 to \$20,000.00
- Six years **full-time employment** for scholarship funds beyond \$20,001

The recipient agrees to begin repayment of the scholarship amount within 10 days of termination with no interest. Full payment must be made within six months or collection action may be taken.

Arrangements for repayment of scholarship funds is required within six months following the date of notification that the conditions of the scholarship have not been met successfully.

A position at NMMC is not guaranteed to the scholarship recipient. If a position is not offered, you are not required to repay your scholarship funds.

Signature of Recipient _____ Date _____

Return application to:

Employment Services Office, North Mississippi Medical Center, 830 South Gloster Street, Tupelo, MS 38801