

# North Mississippi Medical Center Scholarship Instructional Procedures

- 1] Complete the North Mississippi Medical Center scholarship application (please enclose a recent photo).
- 2] Request that an **official** copy of your college transcript be sent by the registrar's office or deliver personally to the North Mississippi Medical Center, Employment Services Office.
- 3] Submit a copy of the letter of acceptance into your desired program of study at an accredited institution from either the department chairman or college registrar.
- 4] Submit a listing of five employment and/or educational references. Include names, complete addresses, and telephone numbers. A confidential rating form will be sent to these reference sources.
- 5] Following the notification by North Mississippi Medical Center System, participate in a scheduled interview with the Scholarship Committee.
- 6] If chosen as a recipient, sign a scholarship recipient agreement form. (Example enclosed)
- 7] Submit grades at the end of each semester to the Employment Services Office. A minimum 2.5 GPA is required for undergraduate studies.
- 8] Visit the Employment Services office each semester to receive the check or submit a request to have the check mailed.
- 9] Submit a copy of the degree, along with the final semester's grades, for processing of the last payment check.
- 10] At the beginning of the final semester, contact the Employment Services Department at North Mississippi Medical Center at 662-377-4179 to obtain an employment packet and/or visit [www.nmhs.net/employment](http://www.nmhs.net/employment) to complete an employment application.
- 11] The recipient agrees to continue full-time employment from the date of hire with the North Mississippi Medical Center System or reimburse NMMC as indicated on the Scholarship Recipient Agreement form.

- 12] The completed packet must be returned to the Employment Services Office by the following dates:  
 For August interviews: July 15<sup>th</sup>  
 For October interviews: October 1<sup>st</sup>  
 For December interviews: December 1<sup>st</sup>

## North Mississippi Medical Center System Scholarship

Return Application to: Employment Services Office  
 North Mississippi Medical Center System  
 830 South Gloster Street  
 Tupelo MS 38801

<b>Name:</b>		<b>Phone: H-</b>	<b>Work/Cell-</b>
<b>Address:</b>	<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>High School Attended:</b>		<b>Graduation Year:</b>	
<b>Last Diploma/Degree Earned:</b>		<b>Date:</b>	
<b>Institution Granting Diploma/Degree:</b>			
<b>Medical Career Desired:</b>		<b>Social Security #:</b>	
<b>Institution Attending:</b>		<b>Number of Years:</b>	
<b>Letter of Acceptance or Good Standing:</b>		<b>Date:</b>	<b>Overall GPA:</b>
<b>Anticipated Completion Date:</b>			
<b>Specify any work experience in a hospital, clinic, or medical facility:</b>			
<b>Name and Address of Present Employer:</b>			
<b>Name of ___ Parent or ___ Spouse:</b>		<b>Telephone:</b>	
<b>Address:</b>			
<b>City:</b>	<b>State:</b>		<b>Zip:</b>

**\*Attach Letter of Acceptance and Official College Transcripts Documenting GPA.**

**Have you ever been employed with NMMC/NMHS or its affiliates? \_\_\_\_\_**

**List Five Employment and/or Educational References:**

<b>Name</b>	<b>E-mail or Physical Address, City, State, Zip</b>	<b>Telephone</b>
1.		
2.		
3.		
4.		
5.		

## **North Mississippi Medical Center System Scholarship Recipient Agreement**

A scholarship has been offered by the North Mississippi Medical Center System and stipulates adherence to the following conditions:

Maintain an overall 2.5 GPA as demonstrated on a transcript or grade slip submitted at the end of each semester to the Employment Services Department.

Continue good standing in the medical/clinical program at the accredited institution approved by the Scholarship Committee.

Request an application/packet for employment in the North Mississippi Medical Center System by contacting the Employment Services Department at 662-377-4179 and/or visit [www.nmhs.net/employment](http://www.nmhs.net/employment) to complete an employment application at the beginning of the final semester of college. Application forms are desired in the first month of the final semester but required no later than the graduation date.

If employment is offered by the North Mississippi Health Services System, the recipient agrees to accept employment in the approved medical/clinical career following licensure or certification in the chosen profession. The recipient agrees to complete the necessary licensing examination in a timely manner.

The recipient agrees to continue employment from the date of hire with the North Mississippi Medical Center System or reimburse NMMC as follows:

- ! Six months **full-time employment** for scholarship funds up to \$1000.00
- ! One year **full-time employment** for scholarship funds from \$1,001.00 to \$2,800.00
- ! Two years **full-time employment** for scholarship funds from \$2,801.00 to \$7,000.00
- ! Three years **full-time employment** for scholarship funds from \$7,001.00 to \$10,000.00
- ! Four years **full-time employment** for scholarship funds from \$10,001.00 to \$15,000.00
- ! Five years **full-time employment** for scholarship funds from \$15,001.00 to \$20,000.00
- ! Six years **full-time employment** for scholarship funds beyond \$20,001.00

The recipient agrees to begin repayment of the scholarship amount within ten days of termination with no interest. Full payment must be made within six months or collection action may be taken.

Arrangements for repayment of scholarship funds is required within six months following the date of notification that the conditions of the scholarship have not been met successfully.

A position in the North Mississippi Medical Center System is not guaranteed to the scholarship recipient. If a position is not offered, you are not required to repay your scholarship funds.

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Signature of Recipient

Date